

**STATE WORKFORCE INVESTMENT BOARD
EXECUTIVE COMMITTEE
Conference Call**

AGENDA

Meeting Date: December 16, 2004 2:00 – 4:00 p.m.
Location: Walt Sullivan Building, First Floor Conference Room, 1327 Lockey, Helena
Board Members: Haley Beaudry, Chair; Ellen Engstedt; Leroy Bingham; Carol Brooker; Dick Brown; Jerry Driscoll; Lew Grill; Diane Harkins; Wendy Keating; Chuck Olson; Arlene Parisot; Ken Switzer; Gary Willis.
Board Staff: Pam Watson

2:00 p.m. Welcome & Introductions **Haley Beaudry**
- Roll Call
- Approval of Agenda
- Approval of Minutes of September 23, 2004
- Approval of Minutes of December 1, 2004

Action Items

Transition Report to Governor Martz **Haley Beaudry**
- Discussion
- Public Comment
- Action

State WIA Policy Manual Review **Haley Beaudry**
Review Annually **Gary Wright**
- Discussion
- Public Comment
- Action if necessary

2005 SWIB Goals and Objectives **Haley Beaudry**
- Discussion
- Public Comment
- Action if necessary

Next Full Board Meeting Date **Haley Beaudry**
February 24-25, 2005 (Thursday/Friday)
- Discussion
- Public Comment

Other Discussion Items **Committee**
- Discussion
- Public Comment

4:00 p.m. Adjourn

All State Workforce Investment Board meetings are conducted using Roberts Rules of Order. Only Board members can present motions. The Chair will call for public comment following Board discussion.

If auxiliary aids and services or special accommodations are required, please contact
Pam Watson at 444-1620.